

**Civil Service Commission**  
Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City

**REQUEST FOR QUOTATION**

RFQ No. : 2024-169 NP-SVP  
Date: : 19-Jul-24  
PR No./End-User : 2024-05-0770 (ICTO)

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel No. & Fax No. : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_  
TIN No. : \_\_\_\_\_

Please quote your government price/s, VAT or other applicable taxes, and other incidental expenses for the goods/services listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

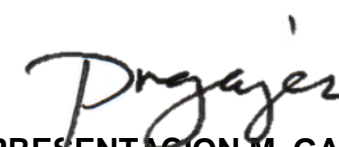
If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Prospective supplier who will submit a proposal with the lowest calculated and responsive offer / quotation shall be selected. **As a condition for award**, the selected supplier will be required to submit a copy of its **updated Philgeps Registration or Mayor's/Business Permit** whichever is applicable, or both, as the case maybe. The **updated \*Certification Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit. **If awarded**, you will be required to submit a **'duly notarized Omnibus Sworn Statement** in accordance with the attached format (**Annex B**), together with the **\*signed copy of Purchase Order (PO) prior to the date of event / delivery / installation.**

Please accomplish and submit this form and all the **required documents** to Procurement Management Division - OFAM, Basement, Civil Service Commission, Constitution Hills, Quezon City or fax it through number **931-8029** or email to **csc.ofam.pmd@gmail.com** not later than **26 July 2024 @ 9:00 a.m**



**EDGARDO M. WYCO**  
Procurement Officer  
Procurement Management Division  
Office for Financial & Assets Management (OFAM)



**PRESENTACION M. GAJES**  
Supervising Administrative Officer  
Procurement Management Division  
Office for Financial & Assets Management (OFAM)

**TERMS AND CONDITIONS:**

1. Award shall be made on per:  **Item Basis**  **Lot Basis**  **Total Quoted Price**

2. Services shall be rendered on \_\_\_\_\_

3. Place of Delivery: Civil Service Commission, Constitution Hills, Quezon City - OFAM - Lower Ground Floor / 8-12AM-1-4PM / Agreed Time

4. Technical specification with asterisks (\*) are mandatory. **For goods**, please indicate brand, model and country of origin.

5. Bidders shall provide **correct and accurate information** required in this form.

6. Quotations exceeding the Approved Budget for the contract shall be rejected.

7. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.

8. **The Commission shall have the right to inspect the goods to check its conformity with the required minimum technical specifications;**

9. Terms of Payment: **within 15-30 days upon submission of complete supporting documents.**

10. Payment shall be made through Land Bank's **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account)/Bank Transfer Facility.**

**Account Name:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_ **Branch:** \_\_\_\_\_

**"Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.**

11. Liquidated Damages/Penalty: **amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

12. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

13. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

14. Prospective supplier must not be blacklisted by the PhilGEPS-DBM as appeared in their "List of Blacklisted Bidders".

15. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

\_\_\_\_\_  
Printed Name/Signature  
Authorized Representative of the Service Provider

**Civil Service Commission**


Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

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 TIN No. \_\_\_\_\_

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
1	<b>High Availability of Web and Database Services for CSC Applications</b>	3	lot					
	<u>MySQL Enterprise Edition - Renewal 1 Year Subscription (1-4 socket server) with product support</u>							
	<i>*see Technical Specifications below</i>							
	<b>Approved Budget for the Contract: PhP990,000.00.</b>							
	xxxxxxxx-Nothing Follows-xxxxxxxx							

  
**EDGARDO M. WYCO**  
 Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

\_\_\_\_\_  
*Printed Name/Signature*  
*Authorized Representative of the Service Provider*

# Technical Specifications

## 1. Project Title

Renewal of MySQL Enterprise Edition Subscription

## 2. Objective

The project aims to provide software license for the Civil Service Commission (CSC) database environment to ensure the availability and continuity of operations of the application systems to all users.

The project shall ensure maintained performance and functionality of the existing CSC database environment managed by the Information and Communications Technology Office (ICTO). Hence, reference to brand names is authorized under Section 18 of the 2016 Revised IRR of RA No. 9184 which provides that, “[r]eference to brand names shall not be allowed **except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment**”. (*emphasis supplied*)

## 3. Subscription Period

The renewal of MySQL Enterprise Edition subscription shall be as follows:

PARTICULARS	DURATION
Three (3) Licenses of MySQL Enterprise Edition – 1-Year Subscription (1-4 socket servers)	5 August 2023 to 4 August 2024

## 4. Specifications

4.1 The supplier shall provide licenses for three (3) MySQL Enterprise Edition Subscription (1-4 socket servers). Delivery will be within 15 days, upon receipt of the Purchase Order.

4.2 Oracle Support Services include:

Software Updates

Software Updates is the base level for all Oracle support services and consists of:

Program updates

General maintenance releases

Selected functionality releases

Patches via My Oracle Support

Documentation updates

Limited access to bug fixes information and patches on My Oracle Support.

4.3 Product Support includes:

Assistance with Service Requests (SRs) 24 hours per day, 7 days a week

Access to My Oracle Support (24 x 7 web-based technical support system)

Ability to log Service Requests (SRs) through My Oracle Support

Non-technical customer service during normal business hours (e.g.,

assistance with support identifiers, assistance with logging into My Oracle Support).

4.4 The supplier must have a Certificate and/or Authorization to sell or represent the Original Product Manufacturer. The corresponding certificate shall be submitted with the quotation/offer.

## **5.0 Warranties of the Supplier**

5.0 For the subscription of the licenses, the warranties shall include the following:

5.0.1 The supplier warrants that it shall conform strictly to the terms and conditions of the Technical Specifications.

5.0.2 The supplier shall secure, maintain at its own expense all registration, licenses, or permits required by National or Local Laws and shall comply with the rules, regulations, and directives of Regulatory Authorities and Commissions. The contractor undertakes to pay all fees or charges payable to any instrumentality of government or any other duly constituted authorities relating to the use or operation.

## **6.0 Terms of Payment**

6.0 One-time payment shall be made, subject to the submission of the following documentary requirements, and in accordance with budgeting, accounting, and auditing laws, rules, and regulations:

6.0.1 Proof of Renewal of MySQL Enterprise Edition Subscription

6.0.2 Sales Invoice/Billing Statement

6.0.3 Certificate of Acceptance issued by CSC.

## **7.0 Approved Budget**

The approved budget for the renewal of this service is nine hundred ninety thousand pesos (PHP 990,000.00) inclusive of all applicable government and taxes.